POTTERS GREEN SCHOOL
nurturing bright futures
TEL: 024 7661 3670 **E-MAIL**: info@pottersgreen.org.uk
WEBSITE: www.pottersgreenprimary.co.uk
X: @pottersgreencov

Newsletter 1: Wednesday 16th September

Welcome Back

It has been wonderful to welcome all of our children and families back to school at the start of this new academic year. The children have settled beautifully into their new classes and it has been lovely to see their enthusiasm, smiles and excitement as they begin the year ahead. Thank you to all the parents and carers who attended our meet and greet sessions with the new classes and teachers; it was lovely to see so many families in school. A very special welcome goes to our new Reception children and their families, who have joined Potters Green School for the first time. We are delighted to have you as part of our school community and look forward to watching the children grow in confidence, make new friends and enjoy all the opportunities that primary school life has to offer.

Polite reminders

We really value the strong partnership we have with our parents and families, and keeping in touch is an important part of this. As most of our communication is sent by email or message, please let the school office know as soon as possible if any contact details change, including email addresses or phone numbers. Our school website, www.pottersgreenprimary.co.uk, also has lots of useful information, including details of how to contact your child's class teacher. Please remember that any urgent messages should always be sent directly to the school office so that they can be dealt with promptly.

Dietary requirements

Potters Green School is a strictly no-nuts school for both children and adults. This is because we have members of our school community with severe nut allergies, and we must work together to keep everyone safe. Please ensure that children do not bring any food products into school that contain nuts of any kind. We would also ask families to check items such as chocolate spreads carefully, as these can often contain nut products. Thank you for your support and understanding in helping us protect the health and wellbeing of everyone at school.

School Meals

Thank you to all parents and carers for your patience as we introduce our new school meal ordering system. As with any new system, there have been a few teething problems, and our staff have been working hard to resolve these as quickly as possible. School Grid is now the system used to order your child's lunches. This is a web-based system, and you should have received a notification asking you to log in and set up a password. If you need any help with this, please speak to the school office and we will be happy to support you.
For children who pay for school meals, there must be credit on your School Grid account before meals can be ordered. The system allows you to order meals daily, weekly or termly, and your account balance will update each time your child has a meal. If your child is entitled to free school meals, you will still need to order their meals through School Grid in the same way. If you are newly entitled to free school meals, please ensure the school office has seen the confirmation letter.

The kitchen orders food and ingredients based on the meals that have been pre-ordered each week. If no meal has been ordered for your child and they need a school lunch, the available options will be Jacket Potato or Tomato Pasta, and the cost will be added automatically to your account. For pupils who are not eligible for free school meals, if meals have not been ordered and paid for in advance, they will need to bring a packed lunch. If your child is not in school, please remember to cancel any meal ordered for that day by 8:50am; otherwise, the meal will be prepared and the charge will be deducted from the credit on your account. Thank you for your support as we continue to embed this new system.

Parking

Please help us keep all children, families and members of our community safe at the start and end of the school day by parking considerately around school. Please do not block residents' driveways, park on bends or yellow lines, or stop in a way that blocks the school entrance or affects visibility for children crossing the road. We know the roads can be busy, but everyone's patience and care make a real difference in keeping our children safe.

Potters Club

Potters Club offers before- and after-school childcare in school, providing a welcoming and enjoyable space where children can take part in a range of activities, play with friends and have some light food. Places at Potters Club must be booked in advance so that we can ensure the correct staffing and arrangements are in place. The club opens from 7.30am each morning, and children should be brought to the green nursery gate by a parent or carer. Please also ensure children are collected promptly at the end of the session, which finishes at 5.45pm.

Keeping Children Safe

As part of the Trust's Health and Safety Audit across schools, a concern was raised about children running between cars and around the school driveway. The car park is a very busy area in the mornings, with staff arriving and deliveries taking place, so we ask all parents and carers to help us keep children safe by ensuring they stay close to an adult and do not run between parked cars, on the driveway or near the automatic gate. Thank you for supporting us in keeping everyone safe at the start and end of the school day.

Attendance

Regular attendance is so important in helping children feel settled, confident and ready to learn. Every day in school gives children valuable opportunities to build friendships, develop routines and make progress in their learning. We understand that family time is precious, but holidays taken during term time can have a significant impact on children's learning, and holiday requests during term time are not authorised. Thank you for working with us to ensure children are in school, on time, every day wherever possible.

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Diary Dates

October

2nd	School nursers/Flu Vaccinations YR to Y6
6th	9am Macmillan Coffee morning
19th	Parent Consultation 3:30-5:30
21st	Parent Consultation 3:30-7:00

HALF TERM 26TH OCTOBER – FRIDAY 30TH OCTOBER

November

2nd	Pupils back at school
6th	Y2 Art gallery for parents
9th	9:10 Class Assembly 6P
9th	Y2 After School Event
11th	Y1 After School Event
16th	9:10 Class Assembly 6G
23rd	9:10 Class Assembly 5P
30th	9:10 Class Assembly 5G

December

3rd	Non-Uniform Day
10th	Christmas Fayre
14th	Y1/Y2 Nativity 2pm
15th	Y1/Y2 Nativity 10am
16th	Christmas School Meal
16th	EYFS Craft Day with Parents
17th	Y3 & Y4 Christmas songs 9:15am
18th	Last day of term – Non uniform day & Christmas Parties

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Coventry City Council

School term dates 2026-2027

September 2026

Mon	Tue	Wed	Thu	Fri	Sat	Sun
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2026

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2026

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2026

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2027

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Christmas Day	**25 December 2026**
Boxing Day (substitute)	**28 December 2026**
New Year bank holiday	**1 January 2027**
Good Friday	**26 March 2027**

Easter Monday	**29 March 2027**
May Day holiday	**3 May 2027**
Spring Bank holiday	**31 May 2027**
Summer Bank holiday	**30 August 2027**

Term time | **Holiday** | **Bank holiday** | **Weekend** | **LA set training day** + 4 set by the school

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Teacher Training Days

Tuesday 1 September 2026
Friday 23 October 2026
Friday 04 December 2026
Monday 04 January 2027
Monday 22 February 2027
Monday 12 April 2027
Friday 25 June 2027